# Home Service Providers

## Purpose of Document:

The purpose of this document is to detail the scope, milestones and terms and conditions of engagement for the data search of "Home Service Providers Directory".

## Scope of Work:

The Contractor will carry out following tasks:

1. Search on web for service providers in UAE according to the Categories and Sub Categories file provided by the client. (Total 62 Categories)
2. Provide a listing of 30 records per sub category. (Total 1860 entries)
3. One Work book will be created for each category that will include one sheet for each sub-category.
4. Logos will be saved in a separate folder.
5. Logo names will be included in the excel sheet against the company information.
6. Each Sheet will have following columns:
   1. Name
   2. Area
   3. City
   4. Address
   5. Phone No
   6. Mobile No
   7. Fax
   8. Email
   9. Website URL
   10. Logo (File Name)
7. Area and City mentioned in step 6 will also be recorded in Locality Sheet.

## Terms and Conditions:

### Commencement of Work:

Contractor will provide the client with spreadsheet format. Work will commence once the format is finalized and job has been awarded.

### Delivery Date:

Project will be delivered within 4 working days after the project is awarded. In case of any delay client will be notified prior to the date.

### Milestones and Payment:

Payment will be made on completion of each milestone:

|  |  |
| --- | --- |
| Delivery Date | Deliverable (Categories) |
| 1st Day | Home Design & Health Care |
| 2nd Day | Home Improvement & Education |
| 3rd Day | Services & Moving |